LUDDENHAM SCHOOL STRATEGIC RESPONSIBILITIES

Setting direction
Writing and monitoring School Improvement Plan and the Self Evaluation Form

Responsibility:
Headteacher and Senior Leadership Team
Operations Team
Board of Trustees

Ethos and culture
Writing and revising policies, as well as promoting an open and inclusive learning culture

Responsibility:
Headteacher and Senior Leadership Team
Board of Trustees

Safeguarding and child protection
Ensuring the Safeguarding Policy, Keeping Children Safe in Education, and Prevent are applied, as well as monitoring staff well-being and work/life balance

Responsibility:
Headteacher and Senior Leadership Team
Family Liaison Officer
Safeguarding Trustee
Board of Trustees

Special Educational Needs and Disability
Monitoring SEND Policy implementation and Pupil Premium funding is applied appropriately, as well as ensuring inclusiveness and equality of opportunity

Responsibility:
Headteacher and Senior Leadership Team
SENCO
SEND Trustee
Board of Trustees

Pupil progress and attainment
Analysing and understanding data

Responsibility:
Headteacher and Senior Leadership Team
Curriculum committee
Board of Trustees

Early Years
Monitoring EYFS progress

Responsibility:
Headteacher and Senior Leadership Team
EYFS Trustee
Board of Trustees

Finances
Monitoring short, medium, and long-term financial health including setting a realistic budget, achieving value-for-money, and ensuring the school has sufficient staff

Responsibility:
Finance Officer
Headteacher and Senior Leadership Team
Operations Team
Board of Trustees

Risk management
Monitoring short, medium, and long-term risks

Responsibility:
Finance Officer
Headteacher and Senior Leadership Team
Operations Team
Board of Trustees

Health and safety
Monitoring that the school is safe for pupils, staff and visitors, and ensuring health and safety legislation and regulations are followed

Responsibility:
Finance Officer
Headteacher and Senior Leadership Team
Health and Safety Trustee
Board of Trustees

Communications
Liaison with parents/carers and other interested stakeholders (pupils, staff, Friends of Luddenham, local community, Members, etc)

Responsibility:
Headteacher and admin team
Chair of Trustees

Training
Ensuring senior staff and trustees have access to and take advantage of training appropriate to their roles

Responsibility:
Headteacher and Senior Leadership Team
Chair of Trustees
Governance Professional
Board of Trustees